



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE PRINCIPAL SECRETARY :: MISING AUTONOMOUS COUNCIL**  
**GOGAMUKH : DHEMAJI : ASSAM**

No. MAC/SCERT/411/2024

Date: 09/09/2024

**Notice Inviting Quotation (NIQ)**

The Mising Autonomous Council, Gogamukh, Dhemaji, Assam, invites sealed quotation affixing court fee stamps of Rs. 8.25 (Rupees Eight Point Two Five Paise) from eligible and experienced Publishers/Individuals/ Firms/ Societies for the publication of Teaching Learning Materials in the Mising language. The details of the Quotations are as follows:

**Terms & Conditions:-**

- 1. Quotation Form:** Quotation form can be obtained from Sri. Khirud Kumar Kutum, Dealing Assistant, Mising Autonomous Council, on payment of Rs. 500.00 (Rupees Five Hundred) only per copy. The Amount is non-refundable.
- 2. Scope of Work:**

The selected publisher will be responsible for the design, printing, and supply of Teaching Learning Materials in the Mising language for the academic year 2024-2025. The materials include textbooks, workbooks, and supplementary reading materials for primary school students.

The selected Bidders must publish the following books:

  - 1. For Ka- Shrenee**
    - i) Ko:kang Ager Potin PIRGÍNG KINBÍG (Ko Ape: Léga:pé) – 2500 Copies (Per Book Contains 72 Pages).
    - ii) Ko:kang Ager Potin PIRGÍNG KÍBÍG (Ko Ape: Léga:pé) – 2500 Copies (Per Book Contains 72 Pages).
  - 2. For Class-I**
    - I) GOMPOD – 3500 Copies ( Per Book contains 172 Pages)
    - II) KO:KANG KÍTÉG- 3500 Copies (Per Book contains 140 Pages)
- 3. Rate:** The interested bidders / Firm / Contractor must submit the rates for printing the above material for evaluation of the bid.
- 4. Eligibility Criteria**
  - The bidder must be a registered entity with a valid publishing license.
  - The bidder must have at least three years of experience in publishing educational materials.
  - The bidder should have experience in publishing materials in regional languages, preferably Mising.
- 5. Documents:** The bidder must submit self-attested copies of - (i) MAC Contractor registration (ii) Dealership (if any) (iii) GST registration and (iv) PAN Card (v) Certificate of credential/experience (vi) MAC trade license.

The Quotation must be submitted in a sealed envelope, clearly marked "Quotation for Publication of Teaching Learning Materials in Mising Language."  
The Quotation must be addressed to:

**The Principal Secretary,  
Mising Autonomous Council,  
Gogamukh, Dhemaji, Assam,  
Pin: 787034**

## 6. Important Dates:

- Issue of Quotation Form Document: 09th September 2024
- Last Date for Submission of Quotation: 20th September 2024
- Opening of Quotation: 21<sup>st</sup> September 2024

## 7. Bid Security:

The bidder must submit a Bid Security (Earnest Money Deposit) **2% against work value (1% for ST/SC/OBC/MOBC)** in the form of a Fixed Deposit in favour of "Principal Secretary Mising Autonomous Council" payable at Gogamukh.

## 8. Performance Security:

The successful bidder will be required to submit a Performance Security of **2% against work value (1% for ST/SC/OBC/MOBC)** in the form of a Fixed Deposit in Favour of **Principal Secretary, Mising Autonomous Council** valid for one year from the date of award of the contract.

## 9. Evaluation Criteria:

Quotation will be evaluated based on the eligibility criteria and technical competence.

The Quotation will be awarded to the lowest bidder (L1) who meets all the requirements.

## 10. Terms and Conditions:

- The materials must be delivered within 60 days from the date of the purchase order.
- Payment will be made in instalments, with 50% on delivery and the remaining 50% after the satisfactory inspection of the materials.
- The Council reserves the right to accept or reject any or all tenders without assigning any reason thereof.

## 11. Specification of Printing the materials:

The selected bidders must comply with the guidelines and specifications provided at Annexure-A

## 12. Contact Information:

For any queries or further information, please contact:

**Sri. Khirud Kumar Kutum**

**Junior Assistant**

**Mising Autonomous Council**

**9873577813**

**Email: [misingautonomouscouncil@gmail.com](mailto:misingautonomouscouncil@gmail.com)**



Principal Secretary  
Mising Autonomous Council  
Gogamukh, Dhemaji  
Date: 09/09/2024

**Memo No. MAC/SCERT/411/2024**

*Copy for favour of kind information and necessary action to:-*

1. The Honourable Chairman, MAC, Gogamukh.
2. The Honourable Chief Executive Member, MAC, Gogamukh.
3. The Deputy Secretary (F), MAC, Gogamukh.
4. The Planning Officer, MAC, , Gogamukh.
5. Notice Board and web in- charge for uploading in [www.macassam.org](http://www.macassam.org) for wide circulation
6. Office Copy.

Principal Secretary  
Mising Autonomous Council  
Gogamukh, Dhemaji

## Textbook Binding Guidelines

### **1. Page Count Determination**

Perfect Binding: Suitable for books starting from 80 pages and above.

Saddle Stitch/Centre Stitch: Recommended for books with less than 80 pages.

### **2. Perfect Binding (80 Pages and Above)**

Definition: Perfect binding involves gluing the pages together at the spine with a strong adhesive and then attaching a cover.

#### **Materials Needed:**

Perfect Binding Machine

Heavy-duty adhesive

Cover material (usually thicker paper or cardstock)

Trimmed pages (all pages should be cut to the same size)

#### **Process:**

Gather Pages: Ensure all pages are ordered correctly.

Align and Clamp: Align the pages and clamp them to keep them in place.

Apply Adhesive: Apply adhesive to the spine edge.

Attach Cover: Place the cover material onto the glued spine and press firmly.

Trim: Once the adhesive is dry, trim the edges to ensure a clean finish.

### **3. Saddle Stitch/Centre Stitch (Below 80 Pages)**

Definition: Saddle stitching involves folding sheets in half and stapling them along the crease.

#### **Materials Needed:**

Staples or stitching thread

Stapler or sewing machine

Trimmed pages (all pages should be cut to the same size)

#### **Process:**

Fold Pages: Fold each sheet in half.

Align Pages: Nest the folded sheets inside one another.

Staple or Stitch: Use a long-reach stapler to staple along the fold or sew along the crease.

Trim: Trim the edges to ensure all pages are even.



## TECHNICAL SPECIFICATIONS

### Surface Sized Maplitho Paper with Mill watermark

1. Quality of the Paper : 70 GSM Surface Sized Maplitho paper with mill water marks
2. GSM (gm/m<sup>2</sup>) : 70 + 2.5%
3. Mechanical Pulp : Less than 15%
4. PH : Not less than 6.5
5. Tensile Index : CD:20, MD:30 (Minimum)
6. Tear Index : CD : 4.0, MD : 3.5 (Minimum)
7. Folding endurance : CD : 10; MD : 15 (Minimum)
8. Opacity : 86% (Minimum)
9. Cobb : 25 gm/m<sup>2</sup> (Maximum)
10. Brightness : 86% (Minimum) for Maplitho
11. Smoothness (Bendtsen) : 300 ml/min (Maximum)
12. Wax Pick : No pick on 12A
13. Printing Tests : The writing and printing paper should be good quality, shall be of uniform formation, thickness and substance, evenly finished, have good & consistent printability, free from static charge, dust free, good rattling, consistent shade, balanced ink absorbency and generally free from specks, holes and other blemishes, and should be suitable for running on high speed multi colour, web/sheet offset printing machines, reel paper should not have more than 2 or 3 joints. Joints in reel must be pasted properly to pass during printing. "Consent to operate" from respective state Pollution Control Board is necessary
14. Sizes of Paper : Reel /sheet 70 GSM
  - (i) 86 cm
  - (ii) 76 cm
  - (iii) 70 cm
  - (iv) 58 x 86 cm sheet
  - (v) 51 x 76 cm sheet

### Specification of Paper: (Cover Paper)

170 GSM ART CARD (White) IS-4658 : 2019 for use as textbook cover:

- |                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Quality of the Paper :                              | 170 GSM ART CARD (White) IS-4658 : 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2. GSM (gm/m <sup>2</sup> ) :                          | 170 + 4%,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 3. Burst index, kpa.m <sup>2</sup> /g, Min :           | 0.8 (As per IS specification)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4. Wax Pick* :                                         | No pick on 5 A (As per IS specification)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 5. Picking velocity (Optional), :                      | 110 cm/sec, Min (As per IS specification)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6. Surface pH :                                        | 7.0 - 8.0 (As per IS specification)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 7. Gloss percent, Art board, Min :                     | 65 (As per IS specification)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 8. Brightness (on coated side), Min :                  | 86 (As per IS specification)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 9. Smoothness PPS, µm Max :                            | 2.0 (As per IS specification)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 10. Stiffness factor, Min :                            | 175 (As per IS specification)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 11. Cobb value, g/m <sup>2</sup> , Max (Coated side) : | 35 (As per IS specification)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 12. Bulk, cc/g, Min :                                  | 0.8 (As per IS specification)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 13. Printing Tests :                                   | 170 GSM ART CARD (White) IS-4658 for use as textbook cover<br>paper shall be of uniform formation, thickness substance, evenly finished, have good & consistent printability, free from static charge & dust free, good rattling, consistent shade, balanced ink absorbency and generally free from specks, holes and other blemishes, and should be suitable for running on high-speed multi colour sheet offset printing machines.<br>"Consent to operate" from respective state Pollution Control Board is necessary. |

#### 14. Sizes of paper

- (i) 51 x 76 cm
- (ii) 58 x 89 cm
- (iii) 51 x 71 cm